

CONTRACT FOR USE OF CHRIST THE KING CHAPEL MERCYHURST UNIVERSITY -WEDDINGS-

Please fill out this form completely before emailing to Brittany Barko Krugger, bbarkokruger@mercyhurst.edu

Wedding Date: _____ Time: _____ (On Saturdays, no later than 3:00 pm)

Rehearsal Date: _____ Time: _____ (On Fridays, no earlier than 4:30pm)

(PLEASE NOTE: THESE TIMES, ONCE CHOSEN, MAY NOT BE CHANGED WITHOUT THE EXPRESSED PERMISSION OF the University contact)

Name: (Bride) _____ Name (Groom) _____

Address: (Bride) _____ Zip _____

Address: (Groom) _____ Zip _____

Email: (Bride) _____ Email: (Groom) _____

Denomination: Bride _____ Groom _____

Parish/Church: Bride _____ Groom _____

Check one: Wedding Ceremony Only Wedding Ceremony and Mass

(Generally, a Wedding Mass is reserved for the marriage of two Catholics)

Priest's Name _____

(Note: Priests from outside the Diocese of Erie must present a celebret or letter of good standing to the Diocese of Erie)

Email _____

Phone Number: (____) ____-____

Has either the Bride or the Groom been married previously? Yes No

(If YES, please provide information about that marriage----which party? Date? Where did the marriage take place?)

The couple to be married understands and agrees to the following:

1. That the information given above is true and correct.
2. That the fee for the use of the chapel is **five hundred dollars (\$500.00)** and is payable at the time of the reservation by online payment at:
3. Any changes as to times of wedding and rehearsal must be communicated in writing to the university contact as there may be other events before or after the wedding in question.
4. This contract includes the use of the chapel, the foyer, the restrooms and parking facilities as noted. The use of any other facility of the university is strictly forbidden unless specific permission has been given by the duly authorized official of that facility.
5. Mercyhurst University assumes no responsibility/liability for lost or stolen items.
6. The couple assumes liability/responsibility for any damage to the chapel or university facilities.
7. The use of the circular driveway in front of Old Main may not be assumed but must be permitted by Mercyhurst University Police and Safety.
8. The use of alcohol or any other substance that impairs responsible behavior is strictly prohibited.
9. The couple is responsible for the actions of their photographers/videographers who are asked to respect the sacred and solemn nature of the marriage rite.
10. Weddings and rehearsals should begin on time out of respect for other events that may be taking place. n the Catholic Church deems this reservation and contract NULL AND VOID.

- ## AFFIDAVIT OF ELIGIBILITY FOR USE OF THE CHAPEL FOR MARRIAGE ACCORDING TO THE DIOCESE OF ERIE