



Registered Nurse

Department: Health and Counseling Center
Status: Non-Exempt, Full Time
Closes: Open until filled

Report To: Executive Director of Wellness
Classification: Staff

POSITION SUMMARY

The Mercyhurst University Cohen Student Health Center nurse provides primary health care to the university students within the accepted professional nursing standards and protocols approved by the Pennsylvania State Board of Nursing.

This position requires a registered nurse with a background in primary health care. She/he must have the ability to work primarily with Mercyhurst students, coordinating their health care within the philosophical boundaries of the catholic university and within the legal, ethical, and professional standards of nursing. The position is one of great responsibilities and has room for individual creativity. A focus on preventative health care and wellness is encouraged.

DUTIES AND RESPONSIBILITIES

- Devises, implements, and evaluates care plans using sound clinical judgment based on assessment of the student's physical, psychological, emotional, social, and environmental needs.
- Consults with Center physicians in accordance with professional standards and consistent with developing and maintaining a cohesive clinical team.
- Conducts physical assessment, nursing diagnosis and treatment (including prescriptive medicine per standing medical orders.
- Educates students about diagnosis, treatment, or medical condition, as well as preventive measures that help promote health.
- Assesses real and or potential health hazards relating to current health status, including analysis of risky behaviors that cause impact on health status.
- Documents in charts utilizing clear, concise language noting the reason for a student visit, the objective findings upon examination, the assessment of the problem, and plan for treatment with follow up of care as needed.
- Keeps the Executive Director informed of pertinent clinical issues, safety concerns, relevant parental concerns, or other issues affecting campus or individual student safety, physician practice, or ability to practice procedures as defined
- Provided a student signs a specific release, provides information to parents concerned with their student's health status.
- Provides courtesy, compassion, and hospitality to all students in a manner consistent with a "student first" approach. Demonstrates sensitivity and respect to students from diverse backgrounds and identities.
- Coordinates and participates in the campus flu vaccine program and other preventative health events as indicated. Administers TB tests, reviews health forms, and coordinates physicals for



multiple undergraduate and graduate degree programs. Acts as a liaison with the faculty of the graduate Physician's Assistant Program.

- Acts as a resource and educator regarding health issues to the campus community.
- Assists with the development of policies and protocols. Participates in professional Quality Assurance programs within the Center and evaluates outcomes of nursing care.
- Shows evidence of professional growth including earning the continuing education credits required to maintain professional licensure.
- Assists with the department's general needs and other duties as directed by the Director, including selection/ordering of medical and educational supplies.
- Other duties as assigned.

EDUCATION AND EXPERIENCE

This position requires a Bachelor of Science in Nursing (BSN) from an approved program. The nurse maintains a Pennsylvania nurse license and is knowledgeable in the legal and ethical boundaries of nursing practice and medical confidentiality standards.

KNOWLEDGE AND SKILLS

- Clinical skills consistent with the level of education and licensure
- Maintains current CPR training
- Working knowledge of office practices and methods.
- Ability to coordinate work with other employees, providing direct instruction or supervision as assigned.
- Ability to organize work effectively, conceptualize and prioritize objectives and exercise independent judgment based on an understanding of organizational policies and activities.
- Ability to establish and maintain effective work relationships with students, faculty, staff, and the public.
- Ability to communicate effectively orally, by phone, in person, and in writing.
- Ability to represent the department and University in a friendly, courteous, and professional manner.
- Ability to use a personal computer and other office equipment.

WORKING CONDITIONS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee must be able to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb stairs; talk or hear. The employee must have the ability to occasionally lift and/or move up to 25 pounds. Specific vision abilities include the ability to distinguish the nature of objects by using the eye.



Employees are responsible for performing their duties in an environment that is free from discrimination, intimidation, coercion, or harassment, including sexual harassment. Work is performed primarily indoors in an office setting. The noise level in the work environment is low to moderate.

APPLICATION PROCESS

Review of applications will begin immediately and continue until the position is filled or until date indicated above. Send cover letter, resume and 3 work-related references to:

Human Resources
Mercyhurst University
38th Street Erie, PA 16546
hrinfo@mercyhurst.edu

Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state and local law in admissions, employment and all services and programs provided.

Mercyhurst does not unlawfully discriminate on the basis of race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, gender identity or expression, physical or mental disability, military or veteran status or any other legally protected characteristic or because of any individual's legally protected activities.

Mercyhurst complies with federal, state and local legislation and regulations regarding nondiscrimination. This policy applies to faculty, administration and staff, applicants for employment, students and applicants for educational programs and activities.

Candidates must be currently eligible to work in the United States.