



# DEPARTMENT OF PHYSICIAN ASSISTANT STUDIES POLICY

POLICY NAME:	GRADING AND GPA						
RESPONSIBILITY For Development/Review:	<div><div></div><div>University Admin</div></div>	<div><div>☒</div><div>Dept. Chair/ Program Director</div></div>	<div><div>☒</div><div>Academic Director</div></div>	<div><div>☒</div><div>Clinical Director</div></div>	<div><div>☒</div><div>Faculty</div></div>	<div><div>☒</div><div>Medical Director</div></div>	<div><div>☒</div><div>Administrative Secretary</div></div>
APPROVED BY:	Faculty						
DATE CREATED:	5/17/2013						
DATE REVISED:	2/26/2025						
REVIEWED: Annually	2/26/2025						
SUPPORTIVE DOCUMENTS:	DPAS Student and Policy Handbooks MU Student Handbook <a href="https://www.mercyhurst.edu/handbook">https://www.mercyhurst.edu/handbook</a> 2024-2025 Mercyhurst University Graduate Catalog <a href="https://www.course-catalog.com/mercyhurst/g/2024-2025/content/academic-affairs/academic-standards-and-grades/13">https://www.course-catalog.com/mercyhurst/g/2024-2025/content/academic-affairs/academic-standards-and-grades/13</a>						
OCCURANCE:	<div><div></div><div>Daily</div></div>	<div><div></div><div>Weekly</div></div>	<div><div></div><div>Monthly</div></div>	<div><div></div><div>Quarterly</div></div>	<div><div>☒</div><div>Yearly</div></div>	<div><div>☒</div><div>As Needed</div></div>	
PURPOSE:	To guide students and faculty with the defined DPAS grading scale and GPA requirements.						
POLICY:	<p>The grading system for graduate courses at the University is as follows:</p> <p>A = 4.0 B+ = 3.5 B = 3.0 C+ = 2.5 C = 2.0 F = 0.0</p> <p>No course grade below C is awarded graduate credit. Additionally, for any failing grades of courses or rotations students are to refer to the Probation and Dismissal Policy.</p> <p><b>Grade Appeals:</b> In all cases it shall be assumed that the grade assigned is correct; the student appealing the grade must justify the need for a change of the grade assigned. A grade may only be appealed if the final grade issued for a class does not reflect what the student has earned according to the grading criteria outlined by the course instructor. Grade appeals may not be based upon a request to have submitted work re-evaluated by the instructor. An appeal must be initiated within 45 days after the close of the semester in which the grade was earned.</p> <p>If a student believes that a final grade issued is not reflective of the grading criteria outlined by the course instructor he/she should first meet with the instructor to discuss the final grade. If this meeting does not resolve the issue, a formal grade appeal may be submitted through the Office of Academic Affairs for review by the appropriate College Dean. This is a formal appeal and should be submitted as such. The document should be prepared using a word processing application and should be concise. The</p>						

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	<p>appeal should include all pertinent facts and should clearly state the basis on which the student is making the appeal. A copy of the course syllabus and copies of all relative assignments and exams should be attached to the appeal.</p> <p>Once the appeal has been received the instructor involved will be informed of the grade appeal and must submit a written statement in response. After considering both statements, the College Dean will make a recommendation to the Provost and Vice President for Academic Affairs, who will make the final decision. The Office of Academic Affairs will notify both the student and instructor of the final decision.</p> <p>Courses within the DPAS will hold to the following assigned grading scale:</p> <p>100-90 A 89-87 B+ 86-80 B 79-77 C+ 76-70 C Less than 70 F</p> <p><b>Grade Point Average</b></p> <p>Students must maintain a 3.0 cumulative grade point average for continued matriculation in the DPAS and for graduation. Failure to maintain a 3.0 cumulative grade point average will result in probation. Students are to refer to the Probation and Dismissal Policy.</p> <p>Refer to the University Student Handbook regarding incomplete grades.</p>
<b>OTHER NOTES:</b>	