



**DEPARTMENT OF PHYSICIAN ASSISTANT STUDIES  
POLICY**

<b>POLICY NAME:</b>	<b>CONFIDENTIALITY</b>
<b>RESPONSIBILITY For Development/Review:</b>	<input type="checkbox"/> University Admin <input checked="" type="checkbox"/> Dept. Chair/ Program Director <input checked="" type="checkbox"/> Academic Director <input checked="" type="checkbox"/> Clinical Director <input checked="" type="checkbox"/> Faculty <input checked="" type="checkbox"/> Medical Director <input checked="" type="checkbox"/> Administrative Secretary
<b>APPROVED BY:</b>	Faculty
<b>DATE CREATED:</b>	5/17/2013
<b>DATE REVISED:</b>	2/26/2025
<b>REVIEWED: Annually</b>	2/26/2025
<b>SUPPORTIVE DOCUMENTS:</b>	Confidentiality Statement Form Simulated Experiences-Confidentiality Agreement DPAS Student and Policy Handbooks
<b>OCCURANCE:</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Yearly <input checked="" type="checkbox"/> As Needed
<b>PURPOSE:</b>	To define confidentiality standards to be maintained at all times.
<b>POLICY:</b>	<p>Students must be respectful of patient’s privacy and are to maintain confidentiality at all times. Students will be held to the same standards as a practicing physician assistant and are accountable to the ethical standards set forth by the profession in alignment with the HIPAA Privacy Rule. The American Academy of Physician Associates retains that the respect of patient privacy and the prevention of discrimination based on medical conditions are paramount to caring for patients. Any communication in written, electronic or verbal form must be maintained in the strictest of confidence. Students are not permitted to discuss any privileged patient information outside of the clinical encounter. In reference to academic works in the didactic or clinical phase of the student’s education, patient identifiers are not to be used. Students must sign a confidentiality statement understanding and agreeing to the requirements as outlined above.</p> <p>Additionally, students must sign a confidentiality agreement for simulation experiences. This agreement is to maintain the integrity of the simulation and to respect and protect the learning environment for all students. A violation is considered unprofessional behavior and as such is subject to disciplinary action.</p> <p>The DPAS will hold all student information as confidential documents. There will be times that various institutions will require student information for institutional affiliations with clinical experiences, the American Academy of Physician Associates, and Pennsylvania Society of Physician Associates will require student demographics for membership and the National Commission on Certification of Physician Assistants will require student information to ensure eligibility to take the national boards.</p>

<b>OTHER NOTES:</b>	
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