

501 East 38th Street Erie, PA 16546 814-824-2000 800-825-1926 mercyhurst.edu

# **Assistant Hockey Coach-Women's**

**Department:** Hockey Coach-Women's

Status: Exempt, Full Time Classification: Administrator

Closes: Open until filled

# **POSITION SUMMARY**

Mercyhurst University, an NCAA Division I member of Atlantic Hockey America (AHA) invites applications for the position of Assistant Women's Hockey Coach to develop, promote, and participate in all facets of the Women's Hockey program.

Mercyhurst University places a special emphasis on the teaching component of coaching positions. Participation in sport at Mercyhurst builds on the important lessons students learn in the classroom. Mercyhurst views athletics as an extension and important part of the education and teaching mission of the University. Student-athletes are learning teamwork, ethics, discipline, and skill sets that will enhance their ability to succeed after leaving the University. The "teaching" of one's sport and the related lessons that accompany participation in athletics are the primary and central functions of each coaching position at Mercyhurst University.

# **DUTIES AND RESPONSIBILITIES**

- In cooperation with the Head Coach, the Assistant Coach develops and maintains a system to identify potential recruits and to work closely with coaches to recruit quality student athletes to Mercyhurst University.
- Under the direction of the Head Coach, the Assistant Coach is assigned to work with selected athletes in various game day situations.
- Works with the Head Coach in developing line-ups, game strategies, and individual work-out and practice needs for various student athletes.
- Serves as a role model for the student athletes by always exhibiting ethical and professional conduct.
- Video breakdowns.
- Run skill sessions.
- Handle game operations and travel related items.
- Represents Mercyhurst University at various civic events, throughout the community.
- Occasional public speaking engagements to promote the program may also be required.
- Maintains confidentiality of information exposed to in the course of business regarding students, supervisors or other employees.
- Other duties as assigned.

# **EDUCATION AND EXPERIENCE**

- Bachelor's degree.
- Three years of relevant sport coaching (or equivalent experience).
- Knowledge and understanding of NCAA rules and regulations.



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- Master's degree preferred
- Experience at the collegiate level or higher preferred.
- Ability to work evenings and weekends.
- Must have current training in First aid and CPR.
- Subject to a criminal background check prior to employment.

#### KNOWLEDGE AND SKILLS

• Exceptional leadership skills

# WORKING CONDITIONS

Position involves both sedentary work inside and active work on the field in coaching and training situations with student athletes.

# APPLICATION PROCESS

Review of applications will begin immediately and continue until the position is filled or until date indicated above. Send cover letter, resume and 3 work-related references to:

Human Resources
Mercyhurst
University 501 East
38th Street Erie, PA
16546
hrinfo@mercyhurst.edu

Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state and local law in admissions, employment and all services and programs provided.

Mercyhurst does not unlawfully discriminate on the basis of race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, gender identity or expression, physical or mental disability, military or veteran status or any other legally protected characteristic or because of any individual's legally protected activities.

Mercyhurst complies with federal, state and local legislation and regulations regarding nondiscrimination. This policy applies to faculty, administration and staff, applicants for employment, students and applicants for educational programs and activities.

Candidates must be currently eligible to work in the United States.