Assistant Coach – Women’s Hockey

Location: Erie
Department: Women’s Hockey
Reports To: Director of Athletics
Full/Part Time: Full Time
Classification: Administration
Closes: Open until filled

POSITION SUMMARY
Under the general supervision of the Head Women's Hockey Coach, the Assistant Women's Hockey Coach will provide support and assistance with all aspects of the intercollegiate Women's Hockey program. The Assistant Coach will work to provide optimal playing conditions for Mercyhurst University Women's Hockey athletes which will include activities such as the supervision of the maintenance of the Hockey rink and the maintenance and security of all Women's Hockey related equipment and supplies. The Assistant Coach will provide information and evaluations regarding recruits, roster development, and game personnel.

DUTIES AND RESPONSIBILITIES
• In cooperation with the Head Coach, the Assistant Coach develops and maintains a system to identify potential recruits and to work closely with area high school coaches and parents to recruit quality student athletes to Mercyhurst University
• Under the direction of the Head Coach, the Assistant Coach is assigned to work with selected athletes on various game day situations
• Works with the Head Coach in developing line-ups, game strategies, and individual work-out and practice needs for various student athletes
• Serves as a role model for the student athletes by exhibiting ethical and professional conduct at all times
• Provides oversight of athletes residing in campus housing during camps; reports damage(s), needed maintenance, security issues, etc. to Head Coach, Athletic Director, Chief of Police and Director of Residence Life.
• Represents Mercyhurst University at various civic events, throughout the community
• Occasional public speaking engagements to promote the program may also be required
• Maintains confidentiality of information exposed to in the course of business regarding students, supervisors or other employees
• Planning, organizing, and coordinating travel arrangements for the team and staff

EDUCATION AND EXPERIENCE
• Bachelor's degree (Master's preferred)
• Experience competing at the collegiate level is preferred, or equivalent combination of education and experience
• Minimum two years coaching high level hockey: professional, collegiate, or high school

KNOWLEDGE SKILLS AND ABILITIES
• Ability to evaluate physical performance related to the inter-collegiate Women's Hockey program
• Excellent written and oral communication skills required. Ability to effectively communicate both within and outside the College including, but not limited to, student athletes, parents, recruits, coaches, civic and business leaders required
• Ability to work as a support individual within a group setting
• Ability to provide effective leadership to student athletes to encourage both successful academic development and competitive performance
• Must possess the physical skills necessary to demonstrate hockey techniques

WORK ENVIRONMENT
• Position involves both inside sedentary work and outside work on the ice in coaching and training situations with student athletes
• Demonstration of appropriate Women's Hockey skills may involve strained muscles or orthopedic related injuries from checking, falling, or being hit by flying objects
• Exposure to changes in temperature and cold conditions

SPECIAL REQUIREMENTS
• Must have valid driver's license
• Ability to work evenings and weekends
• Must have current training in first aid and CPR
• Subject to a criminal background check prior to employment

ABOUT MERCYHURST
Mercyhurst University is a fully accredited, four-year, Catholic, liberal arts institution founded in 1926 by the Sisters of Mercy who worked hard to make the college and the Erie community a better place. Today, Mercyhurst has evolved considerably. The university is home to more than 3,000 undergraduate and graduate students immersed in more than 50 undergraduate majors with 67 concentrations as well as unique adult programs and eight graduate degrees.

In addition, Mercyhurst University offers 24 varsity level sports, all of which are competitive in either NCAA Division I or II. The university maintains its associate degree programs as well.
And in the spirit of our founders, Mercyhurst continues to play an important role in the community. Inspired by our motto, "Carpe Diem" (seize the day), our faculty and students are busy making a difference on and off campus - from "the Hill" to the far comers of the world. To learn more, visit: www.mercyhurst.edu.

APPLICATION PROCESS
Review of applications will begin immediately and continue until the position is filled. Send cover letter, resume and 3 work-related references to:

Human Resources
Mercyhurst University
501 East 38th Street
Erie, PA 16546
hrinfo@mercyhurst.edu

Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state and local law in admissions, employment and all services and programs provided.

Mercyhurst does not unlawfully discriminate on the basis of race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, gender identity or expression, physical or mental disability, military or veteran status or any other legally protected characteristic or because of any individual’s legally protected activities.

Mercyhurst complies with federal, state and local legislation and regulations regarding nondiscrimination. This policy applies to faculty, administration and staff, applicants for employment, students and applicants for educational programs and activities.

Candidates must be currently eligible to work in the United States.