MERCYHURST UNIVERSITY –THE NORTH EAST CAMPUS

OFFICE MEDICAL MANAGEMENT-MEDICAL ASSISTING

2013-2014 DEGREE REQUIREMENTS (68 required credits)

Name: _____

(SP_1) ( ) **CATEGORY 1: Freshman Component Component (B)**
ENG 120-Research & Writing

( ) **CATEGORY 2: Religious & Philosophical Inquiry**
(FA_2) **RLST 100-**Intro to Religious Studies

(FA_2) ( ) **CHOOSE ONE COURSE**
MATH 100- Business Math
OR MATH 102- Elementary Algebra
OR ( ) CATEGORY 5 : Scientific Quantitative & Critical Reasoning
MATH 109-Introduction to Statistics

(FA_1) ( ) **CATEGORY 7: Analysis of Individuals & Society**
PSYC 101-Intro to Psychology

(SP_2) ( ) **CATEGORY 7: Analysis of Individuals & Society**
SOC 108-Human Growth & Development

MAJOR REQUIRED COURSES

Student must obtain a "C" or above in all of the following :

(FA_1) ( ) **BIO 160-**Intro to Human Anatomy & Physiology I
(FA_1) ( ) **BIO 161-** Human Anatomy & Physiology I Lab
(SP_1) ( ) **BIO 162-**Intro to Human Anatomy & Physiology II
(SP_1) ( ) **BIO 163-** Human Anatomy & Physiology II Lab
(FA_2) ( ) **BIO 190-** Disease Processes
(FA_2) ( ) **COMM 180-**Business & Professional Communications
(FA_1) ( ) **ENG 110-**Composition **OR Elective**
(SP_1) ( ) **HIM 100-**Health Information Technology
(SP_1) ( ) **HIM 101-**ICD & CPT Coding I
(SP_2) ( ) **HIM 202-** Electronic Health Records
(FA_2) ( ) **HIM 203-**Health Insurance & Reimbursement
(SP_2) ( ) **MED 101-**Medical Office Clinical Procedures
(SP_2) ( ) **MED 102-**Medical Office Clinical Procedures Lab
(SP_2) ( ) **MED 103-** Medical Office Diagnostic Procedures
(FA_1) ( ) **MIS 101-**Computer Applications
(SP_1) ( ) **MIS 110-**Advanced Computer Applications
(FA_1) ( ) **SECM 107-**Keyboarding I
OR ( ) **SECM 108-** Keyboarding II
(SP_1) ( ) **SECM 108-**Keyboarding II
OR ( ) **SECM 109-**Keyboarding III
(FA_1) ( ) **SECM 111-**Medical Terminology
(SU_2) ( ) **SECM 275-**Medical Assistant Internship