

Mercyhurst University
North East Campus

Practical Nursing Program

JOB DESCRIPTION

POSITION TITLE: Faculty

REPORTING RELATIONSHIP: Reports to the Director of the Practical Nursing Program

GENERAL SUMMARY:

- Conducts classroom and clinical/laboratory instruction designed to teach practical nursing students theoretical and applied clinical aspects of promotion, maintenance and restoration of health to clients across the life span. In doing so, researches, prepares and facilitates teaching-learning activities in both the classroom and clinical environment, and regularly assesses the students' progress.
- Contributes to curriculum development and fosters the mission of Mercyhurst University and the philosophy and goals of the Department of Nursing and the PN Program.

PRINCIPLE DUTIES:

1. Abide by the Faculty Duties and Responsibilities listed in the Mercyhurst University Faculty Handbook.
2. In concert with the Director and program faculty, prepares course syllabi and curriculum content in assigned subject area.
3. Conducts appropriate research to ensure that course content incorporates best practice, current trends, and developments in nursing practice.
4. Demonstrates expertise in utilizing active learning strategies in theory and clinical laboratory activities. Guides, structures, and evaluates student performance in theory and faculty-supervised, clinical experiences.
5. Communicates frequently with students and their academic success coach, as needed, to review the student's progress, and to assure that the outcomes of the PN program are being met.
6. Documents attendance, after each class, clinical, and laboratory.
7. Communicates concerns to director promptly, as needed.
8. Develops and implements strategies that increase the retention of qualified students within the program.
9. Maintains files and records on student classroom, clinical, and laboratory performance. Submits grades to the Director in a timely manner.

10. Maintains positive communication with various departments within the University, affiliating agencies, and community by participating in college committees and through community service.
11. Meets weekly with teaching team to discuss the course progression and plan to coordinate learning activities and discuss student progression.
12. Participates in program and student evaluation/assessment activities.

MINIMUM REQUIREMENTS AND QUALIFICATIONS:

1. Active Pennsylvania RN licensure.
2. Master's degree in Nursing (MSN) preferred.
3. Baccalaureate degree, preferably in Nursing, with additional preparation for teaching, appropriate to the teaching of Practical Nursing students, is required. Educational transcripts required upon hire.
4. Certification and experience in a specialty area preferred.
5. Teaching experience in a nursing program preferred.
6. Demonstration of progressively responsible nursing experience necessary to gain full knowledge of nursing theories, techniques, and applications, to be able to apply teaching theories and approaches to classroom and clinical laboratory settings.
7. Knowledgeable in Learning Management Systems (LMS) such as Blackboard preferred.
8. Interpersonal skills necessary for an effective learning environment for students and associates within the program, university, affiliating agencies and the community.
9. Certification in BCLS or ACLS/PALS and evidence of meeting the health guidelines required of affiliating agencies.
10. Current criminal background checks including FBI clearance and Child Abuse clearance.

The above is intended to describe the general content of and requirements for the performance of the job. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

Reviewed and updated: 2018-09-14