



# MERCYHURST

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## UNIVERSITY

501 East 38th Street  
Erie, PA 16546

814-824-2000  
800-825-1926

[mercyhurst.edu](http://mercyhurst.edu)

## Assistant Coach – Women’s Hockey

**Location:** Erie

**Department:** Athletics

**Reports To:** Head Coach – Women’s Hockey

**Full/Part Time:** Full-Time

**Closes:** Open until filled

### POSITION SUMMARY

Mercyhurst University, an NCAA Division I member of College Hockey America (CHA) invites applications for the position of Assistant Women’s Hockey Coach to develop, promote, and participate in all facets of the Women’s Hockey program.

Mercyhurst University places a special emphasis on the teaching component of coaching positions. Participation in sport at Mercyhurst builds on the important lesson’s students learn in the classroom. Mercyhurst views athletics as an extension and important part of the education and teaching mission of the University. Student athletes are learning teamwork, ethics, discipline, and skill sets that will enhance their ability to succeed after leaving the University. The “teaching” of one’s sport and the related lessons that accompany participation in athletics are the primary and central functions of each coaching position at Mercyhurst University.

### DUTIES AND RESPONSIBILITIES

- In cooperation with the Head Coach, the Assistant Coach develops and maintains a system to identify potential recruits and to work closely with coaches to recruit quality student athletes to Mercyhurst University
- Under the direction of the Head Coach, the Assistant Coach is assigned to work with selected athletes on various game day situations.
- Works with the Head Coach in developing line-ups, game strategies, and individual work-out and practice needs for various student athletes.
- Serves as a role model for the student athletes by always exhibiting ethical and professional conduct.
- Video breakdowns.
- Run skill sessions.
- Handle game operations and travel related items.

- Represents Mercyhurst University at various civic event, throughout the community.
- Occasional public speaking engagements to promote the program may also be required.
- Maintains confidentiality of information exposed to during business regarding students, supervisors, or other employees.
- Other duties as assigned.

## **EDUCATION AND EXPERIENCE**

### Minimum Qualifications

- Bachelor's degree.
- Three years of relevant sport coaching (or equivalent experience).
- Knowledge and understanding of NCAA rules and regulations.

### Preferred Qualifications

- Master's degree.
- Experience at the collegiate level or higher.
- Exceptional leadership skills.

## **SKILLS AND ABILITIES**

- Ability to work evenings and weekends.
- Must have current training in first aid and CPR.
- Subject to a criminal background check prior to employment.

## **WORK CONDITIONS**

Position involves both inside sedentary work and active work on the field in coaching and training situations with student athletes.

## **APPLICATION PROCESS**

Review of applications will begin immediately and continue until the position is filled or until date indicated above. Send cover letter, resume and 3 work-related references to:

Human Resources  
Mercyhurst University  
501 East 38th Street  
Erie, PA 16546  
[hrinfo@mercyhurst.edu](mailto:hrinfo@mercyhurst.edu)

Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state, and local law in admissions, employment and all services and programs provided.

Mercyhurst does not unlawfully discriminate based on race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, gender identity or expression, physical or mental disability, military or veteran status or any other legally protected characteristic or because of any individual's legally protected activities.

Mercyhurst complies with federal, state, and local legislation and regulations regarding nondiscrimination. This policy applies to faculty, administration and staff, applicants for employment, students and applicants for educational programs and activities.

**Candidates must be currently eligible to work in the United States.**