



Satisfactory Academic Progress (SAP) Appeal
for Financial Aid Reinstatement

Student's Name _____,
Last First M.I.

Mercyhurst ID _____ E-mail _____ Phone _____

Enrollment period for which you are appealing: (check one)

_____ Summer 2010/Fall 2010/Winter 2011/Spring 2011 (deadline June 30, 2010)

_____ Fall 2010/Winter 2011/Spring 2011 (deadline August 20, 2010)

_____ Winter 2011/Spring 2011 (deadline November 19, 2010)

_____ Spring 2011 (deadline February 18, 2011)

I. On a separate sheet, attach an explanation of the extenuating circumstances that have led to your shortage of credits or insufficient GPA. In addition to your explanation, you **must include documentation** that supports your extenuating circumstances, when applicable. Extenuating circumstances can include, but are not limited to, the following:

- a. Serious illness or injury to you
- b. Serious illness, injury, or death of an immediate family member
- c. Any trauma in your life that has had a physical/emotional impact on you
- d. Other

II. In addition, include with your explanation a plan for academic improvement. You are required to review your plan with an academic counselor in the office of Academic Support and that you present evidence of this review by having the academic counselor sign below. **This appeal will not be processed unless signed by an academic counselor.**

Student's Signature

Date

Academic Counselor's Signature

Date

Submit appeal to:

SAP Appeals Committee
Office of Student Financial Services
Mercyhurst College
501 East 38th Street
Erie, PA 16546

Phone: 814-824-2288
Fax: 814-824-2300

Note: This appeal for financial aid reinstatement is only applicable to federal and Mercyhurst financial aid. PHEAA has separate and distinct rules regarding academic policy for state grants. You will be notified under separate cover if you are not making Satisfactory Academic Progress under PHEAA (PA State) regulations.